

MINUTES

Meeting: MARLBOROUGH AREA BOARD
Place: Marlborough Town Hall, 5 High St, Marlborough SN8 1AA
Date: 29 January 2019
Start Time: 7.00 pm
Finish Time: 9.30 pm

Please direct any enquiries on these minutes to:

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In Attendance:

Wiltshire Councillors

Cllr James Sheppard (Chairman), Cllr Stewart Dobson (Vice-Chairman),
Cllr Jane Davies and Cllr Nick Fogg MBE

Wiltshire Council Officers

Alexa Davies – Community Engagement Manager
Andrew Jack – Community Engagement Manager
Tara Shannon – Democratic Services Officer

Town and Parish Councils

Marlborough Town Council
Avebury Parish Council
Broad Hinton & Winterbourne Bassett Parish Council
Froxfield Parish Council
Fyfield & West Overton Parish Council
Ramsbury Parish Council
Savernake Parish Council

Partners

Wiltshire Police
OPCC

Total in attendance: 37

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting and invited the Councillors and Officers present introduce themselves.</p>
2	<p><u>Apologies for Absence</u></p> <p>There were no apologies for absence.</p>
3	<p><u>Minutes</u></p> <p><u>Resolved:</u></p> <p>The minutes of the meeting held on 6 November 2018 were agreed as a correct record and signed by the Chairman.</p>
4	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
5	<p><u>Chairman's Announcements</u></p> <p>The Chairman made the following announcements:</p> <ul style="list-style-type: none"> • Polling District and Poling Place Review The Chairman announced that a review to ensure that all electors had reasonably practicable facilities for voting and that polling places were reasonably accessible to electors who were disabled was underway. • Consultation on Special Schools The statutory consultation into the future vision for special schools in Wiltshire was now online. People were encouraged to send in their views on the council vision to transform special needs education. • CCG – Maternity Services A consultation by the CCG on proposed changes to maternity services was underway. • Children's Services Wiltshire Council was asking for people's views on proposals to expand its successful model of providing children's centre services in local community venues. The consultation was available at http://www.wiltshire.gov.uk/council-democracy-consultations and would run from 23 January until 20 March 2019 with a report due to go to

	<p>cabinet later in the spring.</p> <p>The Chairman referred the meeting to the written reports contained in the agenda pack for further details regarding all the announcements.</p>
6	<p><u>Partner Updates</u></p> <p>Written updates were available in the agenda pack or supplements from The Fire Service, The OPCC, Healthwatch Wiltshire and the Wiltshire Clinical Commissioning Group.</p> <p>In addition to the written updates, the following verbal updates were given by partners present.</p> <ul style="list-style-type: none"> • Wiltshire Police Inspector Chris Martin updated the meeting. Two burglars had been arrested and two people had been charged with carrying telescopic batons and an imitation firearm. Many drivers had been stopped over the Christmas period and there had been an increase in people being charged with drug driving. On 19 December the local PCSO had observed suspicious activity and had called in Police Officers for support. As a result a number of people were arrested for possession with intent to supply. In response to a question from the Chairman it was stated that Marlborough did not have an issues with County Lines. However this was becoming much more common and people were encouraged to report anything suspicious. • Office of the Police and Crime Commissioner – Precept consultation A video from the OPCC was shown to the meeting explaining the reasoning behind proposed increases to the PCC precept. This would mean that for an average household the precept would increase by around £2.00 per month. The extra funds raised were to be spent on increasing community policing and tackling cyber-crime. The consultation deadline was midday on 31 January 2019. The Deputy PCC, Jerry Herbert gave a brief summary. Using the funds raised by the increased precept the PCC was hoping to recruit 41 more officers and 2 dedicated cybercrime staff. There would be 2 cyber teams, one focusing on child sexual exploitation and one on fraud. The Home Office provided two thirds of the PCC budget and the rest came from local taxes (council tax). The large size of Wiltshire added to budgetary pressures and their office received the fourth lowest funding in England and Wales. They wanted to raise the police precept by £2 per month (raising it to £17.19 per month for an average household). The Deputy PCC, then took questions from the meeting. In response to a question from Cllr Jane Davies regarding how they would increase road safety, traffic safety enforcement and reduce speeding, all of which were very important to the public, the Deputy PCC stated that Speedwatch were currently working on a project to increase use and effectiveness. 24

of the planned new officers would be directly involved in armed response and road traffic capabilities. Currently this capability was shared with other forces. The PCC wanted improved integration with Community Policing teams, so Inspector Chris Martin would have more of a say in where resources were deployed. The PCC were very happy to look at this further.

Other comments and questions from the meeting included:

- Community Speedwatch could only be undertaken on roads with a speed limit less than 40mph, however there were a lot of roads with a speed limit over 40mph that were a problem. If the police are going to base their speed enforcement locations on the basis of intelligence from Community Speedwatch, there will be many roads, with a limit greater than 40mph where Speedwatch cannot take place, that will miss out on this enforcement;
- CATG was only effective for small issues so it would be good to establish a Road Safety Forum;
- Thoughts that Speedwatch was not effective as no enforcement action was taken; and
- Who was responsible for Road Safety Education?

In response the Deputy PCC stated that:

- The PCC were meeting with the head of the crime prevention team (who run Speedwatch) soon, and he would feedback the meetings' comments.
- If people thought that speed limits need changing they should contact the Council as this fell under their area of responsibility.
- All evidence suggested that Speedwatch had been proven to be effective as a deterrent.
- The Deputy PCC, Police and Council Officers were unsure who was the lead responsible for road safety education, so the Board would follow this up and feedback at the next meeting.

Cllr Davies also stated that there were hopes they might be able to set up a Community Safety Partnership.

- **Fire Service**
A short video on DWFRS was shown to the meeting
- **Healthwatch Wiltshire**
- **Wiltshire Clinical Commissioning Group (CCG)**
- **MADT (Marlborough Area Development Trust)**
- **Transition Marlborough**
- **Town / Parish Councils**

Marlborough Town Council Mayor – Lisa Farrell gave an update to the meeting. There would be an election in May at which point a new Mayor would be elected. The children's play area in Coopers Meadow had opened in November and the children were enjoying it. The Council and Community had won a Community First award for Best Community Project for the work done on the Marlborough Community and Youth Centre. As part of plans to extend the use of the centre to all age groups tea and cake events for the elderly were planned. The WW1 commemorative events had all gone well. The Mayor was very proud of

Marlborough, the parishes and the community for the work done that weekend commemorating the fallen and survivors. The Christmas Lights switch on had been a very good and successful event. TV presenter Paul Martin had switched on the lights. The citizen of the year award had been awarded to Andrew Barnett for his work as Scout Leader. A blue plaque was to be erected to Bob Pelham, founder of Pelham Puppets on the building in Kingsbury Street where his puppet designs were first created. The Battle of Marlborough civil war re-enactment was due to take place on Marlborough common on 27 and 28 July 2019. The re-enactment would be staged by the English Civil War Society and it looked like it would be a really good event. Phase 2 of the refurbishment of the George Lane Toilet Block was about to start, this would include a Community Room and small Tourist Information Point. A new public toilet was also to be installed in the basement of the town hall, this would be a disabled toilet with baby change facilities. More cameras had been added to the Marlborough CCTV network, one at Marlborough Community and Youth Centre and one at the George Lane Toilet Block. New cameras would also be installed in Priory Gardens soon. A new Youth Council had been set up, the first meeting involving Marlborough College and St Johns Academy had taken place the week before. The idea was to give youths a voice. Other projects in progress included the lighting at the skatepark and upgrading of play area at Jubilee Field, Manton. The Mayor thanked Andrew Jack, Community Engagement Manager for all his hard work.

- **Neighbourhood Plan**

- Cllr Hall, Deputy Mayor of Marlborough Town Council and Chair of the Planning Steering Group gave an update to the meeting. MTC were working with consultants and Wiltshire Council towards drafting local policies and neighbourhood plan itself. The plan was there to try to help meet community needs, such as:

- Affordable Housing
- Parking – about 100 more spaces were required
- Recreational land for sports – there was currently a lack of pitch space which they hoped could be addressed
- New Surgery – the current building needed to be 50% bigger, due to population growth and having to provide a much greater range of services. The local MP was pointing them in the right direction for funding and they were due to meet with the CCG and partners to discuss.
- Cemetery provision
- Replacement for Preshute School – the current facilities at Preshute were not good enough so there was a need to acquire funding and find a new site.

MANP had issued a call for sites to landowners in Marlborough, Mildenhall, Preshute and Savernake. All proposed sites would be considered against criteria based on evidenced community need at a meeting on 31 January 2019. MANP also continued to try to influence the future of brownfield sites including former St Peter's School and the Police Station. A Town Centre benchmarking exercise had been

	<p>undertaken which included an online survey of views on the Town Centre. A report was to be published in the next month and would be available to all businesses and traders. This exercise had last been undertaken in 2014 and the results would help to inform the neighbourhood plan.</p> <p>The Chairman thanked all the speakers for their contribution.</p>
7	<p><u>Solutions 4 Health Weight Loss Programme</u></p> <p>Matt Bearne of Solutions for Health, gave a presentation on their ShapeUp4Life programme.</p> <p>ShapeUp4Life was a newly commissioned, free, 12 week long weight management programme for Wiltshire residents. The programme aimed to support people to lose weight and keep it off long term by making realistic changes to lifestyle and nutrition; addressing sedentary behaviour and increasing physical activity; and making behaviour changes.</p> <p>Sessions were composed of 2 parts, a 45 minute long lifestyle workshop, providing participants with the tools they need to make educated changes and live a healthy and active lifestyle long term. The second part of the session was comprised of 45 minutes of physical activity. A different activity was undertaken each week and were taken by qualified instructors who could tailor the activity to people's needs.</p> <p>To join the programme a participant must be a Wiltshire resident, over 14 years old and have a BMI of $\geq 30 \text{ kg.m}^2$ or $\geq 28 \text{ kg.m}^2$ with a health condition. Courses were to take place in local venues including gyms, leisure & community centre's & village halls. The course had good results with 91% of participants losing weight. There was an online option for those who could not make it to sessions. There was also a programme created for those that could not undertake the physical exercise component which involved longer workshops. The sessions were cyclical, so you would not have to wait to start the programme. Sessions were running in Ramsbury Memorial Hall and would soon be running in Pewsey Vale Community Campus. They were also hoping to run one in Marlborough soon.</p> <p>The Chairman thanked Matt for his presentation.</p>
8	<p><u>Marlborough Health and Wellbeing Group</u></p> <p>The first meeting of the Marlborough Health and Wellbeing Group had taken place on 7 January 2019. 10 people had attended who represented around a dozen different groups and they discussed a wide range of factors.</p> <p>The main purpose of the Health and Wellbeing Group was to support older and "vulnerable" people. The definition of vulnerable was quite broad, covering lots</p>

	<p>of groups of people. Other aims were to promote & support local groups and activities, undertake a “Mapping and Gapping” exercise of local activities and to try to fill the gaps. There was a budget of £6,700 for activities and £1,000 for expenses. They also hoped to recruit an Older People’s & Carers’ Champion whose role would be to represent the views of older people and carers at both a local and county wide level.</p> <p>The HWBG planned to put on an event in the summer, allowing local groups and services to network and putting local people in touch with the services they required. They were also looking at developing a new platform to combine information on health, wellbeing and activities into one location. Additional funding had been secured to support the role of Champion.</p> <p>Cllr Davies stated that the HWBG was an opportunity to do something really worthwhile. If anyone was interested in being the Champion, or knew someone who they thought may be interested then please get in touch. With the extra funding secured for the Champion it was possible that we may be able to pay them a small salary.</p> <p>The Community Engagement Manager introduced the Health and Wellbeing grants as detailed in the agenda. The board was thanked for considering the applications as they had been submitted late in the cycle.</p> <p>Representatives of the Marlborough Tennis Community Facility and Arts Together spoke in support of their applications.</p> <p>After discussion the Board decided to split the money that was left in the Health and Wellbeing budget for grants (£3350) between the two applications.</p> <p>Therefore it was;</p> <p><u>Resolved:</u></p> <ul style="list-style-type: none"> • To award the Marlborough Tennis Community Facility, £1,675.00 (half the remaining budget) of the £2,915.00 applied for, towards their “Walking” Tennis for Seniors project. • To award Arts Together, £1,675.00 (half the remaining budget) of the £3,000.00 applied for, towards a Support Group in Marlborough.
9	<p><u>Community Area Transport Group</u></p> <p>Cllr Nick Fogg, MBE, gave an update on the Community Area Transport Group. The CATG had limited funding to address issues identified by the parishes. The parishes would also put in token funding towards the projects. The group used a system which identified five projects as priorities. They found this process was working well to push issues through the system. The minutes of the CATG meeting held on 13 December were attached to the agenda for information.</p>

Highlights on the five priority projects included:

- Speeding on the A4 at Beckhampton and West Kennett – design guides for solutions had been drawn up. Work would continue in the design brief for Beckhampton, however work on the West Kennett design would pause until a decision on the B4003 was agreed.
- Froxfield's Village Traffic Plan - a number of projects from the parish council's plan were being investigated. The CATG committed to work at east and west gateways and Brewhouse Hill. Topographic surveys had been ordered there.
- 20 mph speed limit for Marlborough Town Centre – formal consultation on the plan began in December and ended on 14 January 2019. Some objections had been received, however it was not anticipated that the decision would need to go to Cabinet. Therefore it was hoped that works may begin in the summer to implement the plan.
- New bus stop in Mildenhall - hard standing for the new shelter was to be created on the verge, plus a footway to it from the village. The engineer had been on site; construction straight was forward but could need a road closure which would increase the cost.
- Poorly marked sharp bend on B4192 at Chilton Foliat – a new signage scheme had been designed and created to stop cars missing the bend and could now be installed.

The next CATG was to be held on 14 March 2019.

In response to questions regarding who controls speed limits it was stated that the standards for speed limits came from the Department for Transport. All speed limits had been reviewed 10 years ago. If people were concerned about speed limits in an area they should in the first instance raise it with their Parish Council, who could bring the issue to CATG. If CATG thought raising the limit was appropriate they could raise it with Wiltshire Councils Highways Department. If they concurred that there had been enough development/changes then they may be able to recommend that there was a review. However the criteria were very strict to enable this to happen.

The meeting once again stated that they felt there should be a Road Safety Forum.

It was;

Resolved:

To note the updates.

10	<p><u>Local Youth Network Update and Applications for Youth Funding</u></p> <p>Andrew Jack, Community Engagement Manager introduced the applications for youth grant funding as detailed in the agenda. The LYN had met on 10 January 2019 and had recommended that all applications be awarded in full.</p> <p>Representatives of the Savernake Explorer Scout Unit and 21st Century Legacy spoke in support of their applications. Representatives of the Jackdaws Music Education Trust had sent their apologies for being unable to attend.</p> <p>After discussion, it was;</p> <p><u>Resolved:</u></p> <ul style="list-style-type: none"> • To award Savernake Explorer Scout Unit, £2,792.00, towards Activities, Courses and Camps. • To award Jackdaws Music Education Trust, £450.00, towards an Opera in the Marlborough area. • To award 21st Century Legacy, £1,000.00, towards their Be the Best You Can Be coaching project.
11	<p><u>National Armed Forces Day 2019 and CEM Update</u></p> <p>Andrew Jack, Community Engagement Manager gave a presentation on National Armed Forces Day 2019.</p> <p>National Armed Forces Day was to be held in Salisbury in 2019 and would in fact run over 3 days - Friday 28 June to Sunday 20 June. It would be a national event likely to attract 250,000 people over the 3 days. The event would also be free to attend.</p> <p>Friday 28 June was to be an Armed Forces Personnel and family event, with children's activities and entertainment, a celebrity chef BBQ, live entertainment and a gala dinner. Saturday 29 June was to be themed a community day, where there would be VVIPs in attendance, armed forces parades, fly pasts, arenas and marquees as well as an evening concert and fireworks. Sunday 30 June was to be themed Veterans' and youth day with more live entertainment, an afternoon tea for veterans, a world record breaking attempt to create the largest human poppy, a commemoration service, fly past and wartime singalong.</p> <p>There would be the opportunity for all Wiltshire Community Areas to be involved via three creative projects: A social media and NAFD photograph competition; a commemorative tapestry and the human poppy world record attempt.</p> <p>All Community Areas were being asked to award funds to local elements of NAFD projects.</p>

12	<p><u>Community Area Grant Scheme</u></p> <p>The Area Board considered the applications for Community Area Grant funding as detailed in the agenda. The Community Area Manager introduced each application, following which a representative of the applicant was given an opportunity to give a brief overview of their project to the Area Board.</p> <p>After discussion it was;</p> <p><u>Resolved:</u></p> <ul style="list-style-type: none"> • To deny National Armed Forces Day the allocation of £1000 for local elements of the project (Community Art Tapestry, Human Poppy World Record Attempt and Social Media Photograph Campaign). <p><u>Reason:</u> It was noted that this would not be a suitable use of the Area Board's limited funding.</p> <p>To grant National Armed Forces Day up to £1000 towards transport costs for Marlborough Area locals to attend NAFD.</p> <ul style="list-style-type: none"> • To award Avebury Cricket Club, £5,000.00, towards a New Sports Pavilion at Sports field. <p><u>Note:</u> The money would be ring fenced for the Avebury Cricket Club until planning permission had been resolved and they were ready to build. At which point the funds would be released.</p> <ul style="list-style-type: none"> • To award Aldbourne Recreation Centre, £3,500.00, towards Initial Architect Services & consultation. <p><u>Note:</u> This money would be awarded from the LYN budget rather than from Capital Budget. (Cllr Dobson, as lead LYN member approved this proposal). This money was to be ring fenced until it could be used, at which time it would be released. The money was to be used for the youth element of the architectural services required.</p> <ul style="list-style-type: none"> • To award 2nd Marlborough Scouts, £1,338.00, towards new blinds for the scout hut. • To award Broad Hinton & Winterbourne Bassett Parish Council, £800.00, towards a Defibrillator.
13	<p><u>Any Other Questions</u></p> <p>There were none.</p>

14	<p><u>Urgent items</u></p> <p>There were no urgent items.</p> <p>However, the Chairman took the opportunity to thank Andrew Jack, Community Engagement Manager (who was to become the Devizes Area CEM), for all his hard work and for being calm and collected under pressure.</p>
15	<p><u>Evaluation and Close</u></p> <p>The Chairman thanked everyone for attending.</p> <p>It was noted that the next meeting of the Marlborough Area Board would be held on Tuesday 26 Mar 2019, at 7.00pm, at the Assembly Room, Marlborough Town Hall, 5 High St, Marlborough SN8 1AA.</p>

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